



MINUTES

of the WEST ROW Parish Council meeting held on 16th November 2022 at 7pm in THE CHURCH HALL, WEST ROW

Present:

Cllr R Hamill
Cllr A Fisher
Cllr C Bebee
Cllr T Gooch-Taylor-Balls
Cllr A Goodenough
Cllr L Doyle

In attendance: Sharon Vale - Parish Clerk

1. Chairman's Welcome

Cllr R Hamill presided and welcomed all to the meeting. Everyone present was informed that the meeting was being recorded under data protection policy.

2. Apologies for Absence

Apologies were received from Cllr M Peachey, Cllr J Goodenough, D/Cllr D Waldron, C/Cllr L Stanbury, D/Cllr C Noble and Sqn Ldr A Bell

3. Councillors' Declarations of Interest

- (a) To receive declarations of interest from Councillors on items on the agenda – None.
- (b) For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion - None.
- (c) To receive written requests for dispensations for disclosable pecuniary interests (if any) – None.



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(d) To grant any request for dispensation as appropriate – None.

4. Public Participation (10 minutes in total)

5. Approval of Minutes

(a) To approve the minutes of the meeting on the 19th October 2022 (**Paper A**).
A motion to **APPROVE** the previous minutes was made and proposed by Cllr A Fisher and seconded by Cllr A Goodenough.

6. External Reports

To receive reports from both the County and District Councillors and RAF Mildenhall.

(a) Sqn Ldr A Bell – RAF Mildenhall – Non-attendance. No report.

(b) D/Cllr D Waldron – Non-attendance. No report.

(c) C/Cllr L Stanbury – Non-attendance. No report.

(d) D/Cllr C Noble – Non-attendance. Report submitted.

7. Planning

(a) Planning application – Household planning application – one outbuilding for storage of cars. Sun Villa, Mildenhall Road, West Row IP28 8NT (**Paper B**). **APPROVED AND AGREED** Cllr A Fisher proposed, and Cllr L Doyle and Cllr T Gooch-Taylor Balls seconded.

(b) Planning application – Outline planning application – Nine dwellings – The Orchard, Land off Mildenhall Road, West Row (**Paper C**). **OBJECT** to the planning application for the following reasons:

- This site forms part of SA14(a) from the WSC Site Allocations Local Plan 2019, however, IS NOT COMPLIANT with the site policy on the following grounds:
- The overall SA14(a) site indicative capacity of 152 dwellings has already been taken IN FULL by applications DC/18/1604/FUL (46 dwellings) and DC/21/2337/OUT (106 dwellings)
- SA14(a) A - this site was not part of the original development brief or public consultations that began in 2014, and therefore the application IS NOT in accordance with any approved development brief, contrary to the policy requirement.



- SA14(a) B - this application has NOT provided nor contributed to any measures to reduce the effects of increased recreation in the Breckland SPA, contrary to the policy requirement. The application documents state that there is no/little opportunity for on-site mitigation, therefore, off-site mitigation must form part of the application.
- SA14(a) E - the application documents show a link through to the DC/18/1604/FUL development to the south, however, do not provide any evidence that the neighbouring landowner has accepted such a link.
- WRPC notes the pre-app advice quoted in the application, in which planning officers appear to show a willingness to completely disregard the SA14(a) policy requirements, WRPC finds this completely unacceptable and requests that officers follow the approved policy in determining this application.
- We are concerned that the proposed entrance, being in close proximity to two other entrances (Victoria Close and DC/21/2337/OUT), is poorly placed and will negatively affect highway safety. WRPC suggests that in order to be acceptable, this site must be connected to one of the access roads from the neighbouring developments within the SA14(a) site, which likely would have happened if the application site had been included in the original development brief, as the policy required.

8. Matters Relating to Governance

None.

9. Financial Matters

- (a) Approval of Accounts – Payments – November 2022 (**Paper D**) – **APPROVED AND AGREED** Cllr A Goodenough proposed, and Cllr L Doyle seconded. Additional payments were added on the night.
- (b) Approval of October 2022 Bank Reconciliation (**Paper E**) **APPROVED AND AGREED** Cllr T Gooch proposed, and Cllr C Bebee seconded.
- (c) Budget for 2023/2024. A meeting between Cllr R Hamill, Cllr A Fisher, Cllr L Doyle and the Clerk in December will be arranged to discuss the budget further.
- (d) Cost of grass cutting for the playing field and village verges. Clerk to contact Chairman of the Village Hall to arrange a meeting between the Village Hall and the Parish Council.
- (e) Quotation from Rosedale Garden Services for trimming, shaping and waste removal of Church Green trees (**Paper F**). **APPROVED AND AGREED** Cllr R Gooch-Taylor Balls proposed, and Cllr A Fisher seconded.



10. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Footpaths/Bridleway Projects – Awaiting a further update from Mildenhall Parish Charities.
- (b) Report on Speed Indicator Device Findings – Nothing to report.
- (c) SID post Ferry Lane to Hurdle Drove – Cllr A Fisher has chased.
- (d) Update on Footpath 30 along river at bottom of The Gravel – Defer until January.
- (e) Update on Footpath from Cricks Road into Church Road – Thanks to Cllr Noble's help, we now have some further advice on how to progress this from Highways, who should be able to put together a plan and a quote, and we have a contact that can help. Unfortunately, to start this process they need to do a site visit, and so far, they seem reluctant to schedule one.
- (f) Update on Brown Tourist signs along Cow and Sheep Drove – C/Cllr L Stanbury continues to work on this.
- (g) SCC Development – The SCC development planning application was approved by the WSC development control committee earlier this month. The main points to note are:

We have a commitment in writing from SCC to transfer over the proposed off-site cemetery ground, subject to a few reasonable conditions.

We also have a commitment in writing from SCC to transfer over the parish council ground within the development, again subject to a few reasonable conditions.

We were successful in inserting a condition within the decision requiring a) completion of a pavement along Pott Hall Road, and b) some form of combined pedestrian and cycle path between Chapel Road and Cricks Road.

Ownership of the proposed parkland area (which will be roughly opposite the old village hall) is still to be decided, but Cllr M Peachey is hopeful that we can get the developer to offer it to us at a later stage.

The approval notice is currently pending awaiting the completion of the S106 agreement. Cllr M Peachey did ask for an update on this for the meeting this evening, but the officer is currently on holiday.

The "detailed" application is expected to be submitted during the first half of next year, and the development is then expected to be carried out jointly by SCC and Lovells.



Finally – Cllr M Peachey would like to thank all his WRPC colleagues for your support with this project. This development was coming whether we wanted it or not, but by working with the landowner and planning officers, we have at least used our position to negotiate some great community-wide benefits. Most of you will remember that the approval of an earlier plan for this site, back in 2016, was what really kicked off the campaign for us to have our own parish council, so this new and hugely improved plan shows how far we have come since then. Well done all.

- (h) Update on defibrillator – Defer.
- (i) Storage facilities – Clerk to put together an inventory to confirm which Cllrs are storing which items.
- (j) Notice Board – Church Green. Clerk to obtain a quotation from Mark Garrard.
- (k) Blue Plaques – Additional plaques around the village for people/properties to be recognised. Item to be published in the next Parish Echo for villagers' suggestions.

11. Other Working Party Updates/Reports

- (a) Update on Coat of Arms – Pieces have been given to Cllr A Fisher who knows someone who may be able to help.
- (b) Echo/Parish Magazine – 15th December deadline for all articles for the January issue. Cllr C Bebee to speak to Riverside Print regarding costs for printing.
- (c) Neighbourhood Plan – Surveys have now been distributed. Form completing assistance at the Church Hall on Wednesday 26th November afternoon/evening and Saturday 30th November in the morning. Clerk will enter data upon receiving completed surveys.
- (d) Warm Paces – Grant has been awarded. Bowls Club to arrange what day they would like to host the event. The Shed is up and running for hosting on Tuesday, Thursday or Saturday between 10am and 3pm.
- (e) Rural Mobility in Parishes Survey – Discussed at the Parish meeting. Clerk will now fill in the form online.

12. Allotment Matters

A few outstanding invoices still to be paid. Clerk to chase. Cllr A Goodenough informed us that the allotments have been donated 50 tonnes of green compost. This to be publicised in the next Parish Echo. Cllr A Goodenough to obtain quotations for borehole pipe to be installed.



13. Sunnica

Additional budget. An additional sum of £500 has been requested from the consultancy company. Parish Council will review in January once we have done our budget for 2023/2024.

14. Events 2022

(a) Christmas Planning – Christmas posters. Cllr R Hamill requested to purchase an A3 printer and laminator. **APPROVED AND AGREED** - Proposed by Cllr A Goodenough and seconded by Cllr A Fisher. Cllr C Bebee and Cllr J Goodenough will purchase the refreshments for the tree lighting on Friday 2nd December. Brian Klemp will keep mince pies warm and distribute. West Row School will be doing additional decorations for the tree. Cllr R Hamill and Cllr A Fisher will arrange to meet with West Row School to discuss the Head Boy and Girl turning on the tree lights. West Row School children and the Community Choir will be singing the carols. Cllr C Bebee to hire a mobile stage trailer for the cost of £150. **APPROVED AND AGREED**, Proposed by Cllr L Doyle and seconded by Cllr A Goodenough. Cllr R Hamill requested to purchase a banner to be sited near Plantation Farm. **APPROVED AND AGREED** – Proposed by Cllr A Fisher and seconded by Cllr C Bebee.

15. Chairman and Councillors' Reports/Suggestions (on the night)

Cllr R Hamill raised her disappointed about the Sunday Remembrance service at St Peter's Church. This to be discussed further at the January meeting where WRPC will initiate a policy for the event.

Cllr R Hamill asked for ways to boost the villagers in becoming more involved with the village and events. Suggestions to be raised at the January meeting.

16. Correspondence and Exchange of Additional Information (at the discretion of the Chairman)

(a) Cllr A Fisher reported on the Cabinet meeting at Mildenhall Hub on Tuesday 8th November 2022. Cllr A Fisher said that it was good to network with other Council members.

(b) West Suffolk Civic Carol Service – Monday 5th December at 7pm in St Edmundsbury Cathedral. Cllr R Hamill to attend.

The meeting then closed at 10:10pm

18/12/23